



**SIR ELLIS KADOORIE SECONDARY SCHOOL (WEST KOWLOON)**

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**Parents' Letter No. 18**

8 July 2025

Dear Parent / Guardian,

**Final Assembly, Concession Pass, Results of Streaming of Classes, Student Textbooks,  
Special Arrangement for the First 3 Days in the Next Academic Year**

Please be informed of the following items:

**1. End of Year Assembly**

17 July 2025 is the last day of the school year. For the End of Year Assembly, all prizewinners should report to the Hall at 8:15 am. All students should arrive at school at 8:45 am for roll call in the playground. Students will be dismissed at 11:30 am. The programme is listed as follows:

Date	Time	Activity
17 July 2025 (Thursday)	8:15 am	All prizewinners report to the Hall for preparation
	8:45 am – 9:10 am	Roll Call for all students & Morning Assembly (Playground)
	9:10 am – 10:30 am	Hall Assembly
	10:30 am – 11:00 am	Recess
	11:00 am – 11:30 am	Distribution of Report Cards (Classroom)
	11:30 am	Dismissal

**1. Concession Pass**

Students who have been given a **concession pass** will receive a letter of advice from the school. Parents / guardians please encourage your child / ward to work hard to meet the standard required by the school in the coming academic year.

**2. Results of Streaming of Classes**

The results of the streaming of classes will be released on 17 July 2025 for S.4 Elective subjects, and 25 August 2025 for all other levels. The class lists will be posted on the display boards in the foyer, and also on the school website.

**3. Student Textbooks**

The textbook list for 2025-2026 will be distributed to students before the summer holidays. It can also be downloaded from the school website.

SUP RETAIL (HONG KONG) LIMITED will offer discounts and provide the sale of textbooks to students. The use of this service is entirely at the discretion of students and their parents. Students are at liberty to purchase their textbooks wherever they wish.

If parents choose to order textbooks from this company, advanced ordering of textbooks must be made through an '**Online Order Form**'. Students who wish to make use of this service should complete the Online Order Form on or before **31<sup>st</sup> July 2025 (Thu)** for ordering. Students should follow the online ordering procedure as printed on the 1<sup>st</sup> page of the textbook booklet.

Parents should pay and collect the textbooks in **Room 109 at school** on **26<sup>th</sup> August 2025 (Tue)** from **9:00 am to 3:00 pm**.

Parents are advised to keep the ordering number for future enquiries.

**Important Dates:**

Online Submission of Pre-order form	on or before <b>31-7-2025 (Thu)</b>
Payment and Collection of textbooks (cash or credit card (Visa or Master))	<b>26-8-2025 (Tue)</b> <b>9:00 am to 3:00 pm</b> (Room 109) (at school)

**Discounts Offer:**

Pre-order	9% off
Without Pre-order	5% off

**4. Special Arrangements for the First Three Days in the Next Academic Year**

The new school year begins on 1 September 2025 and on the first three days of the new school term, there will be special arrangements for students' registration, class affairs and whole school activities. On these three days, school starts at 8:15 am and ends at 12:00 noon. All students are reminded to come back to school in proper summer uniform.

**Parents are reminded to inform the school in writing if your child/ward will not be able to attend school at the beginning of the term.**

Thank you for your attention.

Yours faithfully,

  
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LEE Tung-ching  
Principal

This Parents' Letter can be found on our school homepage (<http://www.seksswk.edu.hk/>) and eClass Parent App

**官立嘉道理爵士中學 (西九龍)**  
**二零二四至二零二五年度十八號家長信撮要**

**1. 二零二四至二零二五年度散學禮**

2025 年 7 月 17 日為本學年最後上課日，獲獎者須於上午 8:15 到達禮堂，中一至中五學生須於上午 8 時 45 分回校參加散學禮，放學時間為上午 11 時 30 分，詳情如下：

日期	時間	項目
7 月 17 日 (星期四)	上午 8:15	獲獎者到達禮堂作準備
	上午 8:45 – 9:10	點名及早會 (操場)
	上午 9:10 – 10:30	散學禮 (禮堂)
	上午 10:30 – 11:00	小息
	上午 11:00 – 11:30	派發成績表 (課室)
	上午 11:30	放學

**2. 試升**

校方將發信勉勵所有試行升級的學生，請各家長督促子女在來年要加倍努力溫習，以達至本校對學生學業上的要求。

**3. 編班名單**

學生的編班名單將張貼在學校的正門大堂、及上載到學校網頁，日期如下：

**中四級選修科：**7 月 17 日

**其餘各級：**8 月 25 日

**4. 訂購學生課本**

學校將於暑假前派發 2025-2026 年度書單給所有同學，同學亦可以在學校網頁下載書單。

聯合新零售(香港)有限公司將為各同學提供課本折扣和訂購課本服務，惟家長可自由選擇是否經此書店訂購課本或可到其他地方購買。

若家長有意經聯合新零售(香港)有限公司訂購課本，請於 2025 年 7 月 31 日(星期四)前填妥「網上訂購表格」，學生可依照已預先編印在書單第一頁之步驟於網上訂購。

家長或學生請於 2025 年 8 月 26 日(星期二)上午 9:00 至下午 3:00 到本校 109 室付款及領取已訂購之課本。

家長付款後，請記錄訂書編號以便將來查詢之用。

**訂購學生課本之重要日期：**

網上截止訂購日期	31-7-2025 或以前
付款及取書日期 (現金或信用卡)	26-8-2025 上午 9:00 至下午 3:00 (本校 109 室)

**折扣優惠：**

預訂	91 折
不預訂	95 折

**5. 開學首三天安排 (9 月 1 日至 3 日)**

新學年將於 2025 年 9 月 1 日開始，開學首三天的上課時間為上午 8 時 15 分至中午 12 時，學生必須穿著整齊夏季校服回校上學。

如學生未能於 9 月 1 日回校上課，煩請各家長盡早以書面形式向校方告假。

此家長信可於學校網頁(<http://www.seksswk.edu.hk/>)及 eClass 家長應用程式內查閱。